

# Programme Guide

## Certificate in Welding and Cutting



## Krishna Kanta Handiqui State Open University

The University deserves the right to change the rules and procedures described in this Programme Guide. Please check from time to time with the University Website for updates.

**Recognition of Degrees/Diplomas/Certificates provided by Krishna Kanta Handiqui State Open University:**

- Established under the provision of the 'Krishna Kanta Handiqui State Open University Act' 2005 of the State Legislature of Assam.
- The University has been recognised and its academic programmes have been approved by the UGC, New Delhi vide letter no. F.9-13/2008(CPP-I), dated March 18, 2009.
- The Government of Assam has recognised all degree, diploma and certificate programmes of the University for job and higher study vide letter no. AHE/228/2007/330, dated May 08, 2009.
- The UGC through its Public Notice vide F. No. 1-9 2018 (DEB-I) dated 23<sup>rd</sup> February, 2018 has asked for recognising and treating the Degrees/Diplomas/Certificates awarded through distance mode at par with the corresponding awards of Degrees/Diplomas/Certificates obtained through the formal system of education. URL: [https://www.ugc.ac.in/pdfnews/5628873\\_UGC-Public-Notice---treating-all-degrees.pdf](https://www.ugc.ac.in/pdfnews/5628873_UGC-Public-Notice---treating-all-degrees.pdf)

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**June 2025**



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## **1. MESSAGE FROM THE DEAN (ACADEMIC)**

Dear Learner,

Greetings from the Establishment of the Dean (Academic) at Krishna Kanta Handiqui State Open University.

I heartily welcome you as a learner of the Certificate in Welding and Cutting Programme of this prestigious state open university and I hope that you will be happy to explore the varied and up-to-date curriculum of this Programme which are compatible with the 21<sup>st</sup> century employment market. KKHSOU has been a choice-based educational destination for many who were deprived or denied or conditionally forced to remain away from their dream of education. While imparting need-based education to the fresh learners, our university also holds the promise of fulfilling the educational dreams of the socially backward, underprivileged and marginalised people of our society.

Friend, I am happy to inform you that we at KKHSOU provide diverse tracks to fulfil your learning needs. Our university is currently offering programmes in four different levels i.e. Master's Degree, Bachelors' Degree, Diploma and Certificates under seven different Schools of Studies namely, Surya Kumar Bhuyan School of Social Sciences, Padmanath Gohain Baruah School of Humanities, Maniram Dewan School of Management, Bhupen Hazarika School of Mass Communication, Guru Prasad Das School of Interdisciplinary Studies, Hiranya Chandra Bhuyan School of Science and Technology and Indira Miri School of Education. We are having subjects right from Literature to Journalism, from Yoga to Commerce and Management. Once a learner is awarded a Degree or Certificates by KKHSOU in any of the programmes, he/she becomes eligible for employment in any government or private sector work market. Therefore, start your educational journey with confidence and hard work so that you can shine in life.

I am happy to share the fact that we are loved and embraced by a large number of learners spread across the state and beyond. During your journey in our university, you will be supported by a host of Learner Support Services about which you learn in this Programme Guide. Therefore, I urge you to make full utilisation of the resources and facilities provided by our university. Besides, our outstanding faculty members shall be always ready to assist you in advancing your knowledge, developing your creativity and discovering solutions to the pressing academic questions you might face.

I know that we have challenges in meet. However, I also assure you that through our dedication, determination and teamwork, we shall be able to overcome all problems on our way.

I wish you all the very best for your bright future.

**Dean Academic  
KKHSOU**

## **2. STUDYING AT KKHSOU USING THE DISTANCE LEARNING MODE**

Krishna Kanta Handiqui State Open University (KKHSOU) welcomes you to its vast community of aspiring learners. It is important to advance and upgrade your education for a productive and healthy living in contemporary society. Hence, it is important that you choose the right university to suit your learning needs. KKHSOU shall assist you in all the aspects of your educational journey.

You will note that KKHSOU is the 14<sup>th</sup> State Open University of India with a learner-base of 5,00,000 until 2023. This University has adopted the Open and Distance Learning (ODL) mode to facilitate the implementation of its different academic programmes with a view to providing timely opportunities for lifelong learning. Our flexible academic programmes shall suit the needs of all our learners as well as working individuals who are unable to study full time on-campus five-six days a week, despite having a desire for an accredited qualification and personal development.

While studying at KKHSOU, you will be supported by a meticulously prepared Self-Learning Materials (or SLMs) that are well designed and expertly written; an all-inclusive university website; an e-SLM portal and a host of other learner support services such as face-to-face counselling sessions in the University Study Centres, which act as the mirror of the University.

The SLMs in a particular programme are specially prepared by a group of experts who include the faculty members from KKHSOU as well as those drawn from different Universities and educational institutions located across the state as well as the country. The preparation and production of the SLMs of a particular department are co-ordinated by the faculty members of the concerned department following a careful scrutiny of the contents and language by experts in the field. Besides, efforts to make audio and audio-visual contents based on the syllabus are also made in the Multimedia Production Unit of the University in consultation with the course writers, editors and in-house faculty members. Such audio-visual materials are reviewed by the faculty members, media experts and the concerned authority, before they are uploaded in the University's YouTube page.

We hope that you will make full use of the resources provided by the University during your academic journey. However, you should also know that your achievement in the programme of enrolment will also depend on your performance in both the continuous assessments through assignment and the Semester-end examination. Studying in an ODL Institution for an award of degree or qualification demands great commitment on your part as a learner. Although KKHSOU provides you with a flexible way of learning, you are required to complete all the assignments in due course within a stipulated period and take the examinations according to the schedule specified. In general, besides attending the face-to-face counselling sessions and tutorials at your study centre where you have enrolled, you should be able to allocate at least 2-3 hours a day for studying your courses.

With this introductory information, you should start your programme at KKHSOU and we hope that by availing all the support services of the university, you will succeed in your educational venture. We assure you that the University fraternity shall always stand by you to help you with all your academic requirements.

### **3. HOW TO SUCCEED AS A DISTANCE LEARNER IN THE ODL SYSTEM**

The Open and Distance Learning (or ODL) is a system of education in which education is imparted to the learners from a distance. The two basic elements in ODL are:

- a. The physical distance between the educators and the learners;
- b. The changed role of the educators who meets the learners only for selected tasks such as counselling during contact sessions, conducting tutorials and helping the learners with field-based projects and collaborating with the learners to solve their problems.

In the conventional face-to-face mode of education, the teaching-learning contents are communicated directly by the teachers/educator mainly through the lecture method. In distance education however, this interpersonal communication is replaced by print, telephonic and electronic communication, broadcasting of educational programmes, online communication and others need-based methods. Hence, the philosophy of ODL is based on the idea of the ‘teacher in print’ that means the teachers are very much present in the SLMs, directly teaching each learner through printed words.

In your case, the benefit of ODL is that it provides access to education that you would not have gained otherwise. ODL allows you to study when and where it suits you and enables you to continue learning while also fulfilling your commitments to the family, work and community. You may be pursuing higher education for various reasons such as—you might be interested in changing your career or you might simply want to expand your knowledge base for personal enrichment. Whatever may be the reason, unlike in the conventional system, ODL provides you with flexitime learning experience while catering to your learning needs. It is important for you to bear in mind that in ODL, you are not pursuing your studies alone on your journey.

We encourage you to make full use of the facilities provided by the University during your study at KKHSOU. You should always make an attempt to regularly attend the counselling sessions at the study centre where you have enrolled, form study groups with your programme-mates, check for the latest academic updates in the University website: [www.kkhsou.ac.in](http://www.kkhsou.ac.in), participate in academic discussion with your fellow learners as well as your teachers through Facebook or WhatsApp groups, contact your tutors at the study centres or the teachers at the University headquarters. Further, your tutors in the study centers shall be there to help you understand the course materials, clarify the concepts you find difficult and collaborate with you to enhance your learning experience.

Feel free to learn and enjoy learning towards successful completion of the Programme.

#### 4. Introducing the Certificate in Welding and Cutting Programme

The **Certificate in Welding and Cutting** is a skill-based programme offered by Krishna Kanta Handiqui State Open University (KKHSOU). This programme is designed to provide learners with foundational and practical knowledge in welding and cutting techniques, which are essential for careers in manufacturing, construction, automotive, and other industrial sectors. The curriculum is structured to align with industry standards, ensuring that graduates are equipped with the skills required to meet workforce demands.

The programme combines theoretical knowledge with hands-on training, covering various welding and cutting methods, safety protocols, and industry best practices.

##### 4.1 Objectives of the Programme

The objectives of the Certificate in Welding and Cutting programme include the following:

- To impart basic and advanced knowledge of welding and cutting techniques.
- To develop practical skills in using welding and cutting equipment safely and efficiently.
- To familiarize learners with industry standards and safety regulations.
- To enhance employability by providing hands-on training and real-world applications.
- To prepare learners for entry-level roles in welding and cutting across various industries.
- To encourage entrepreneurship by equipping learners with the skills to start their own small-scale welding businesses.

##### 4.2 Target Group

The programme is designed for:

- a) Individuals who have completed 10+2 and wish to pursue a technical skill-based career.
- b) Working professionals seeking to upgrade their skills in welding and cutting.
- c) Entrepreneurs or tradespeople looking to expand their expertise in metalwork.
- d) Job seekers aiming to enter industries such as construction, automotive, or

manufacturing.

e) Individuals interested in vocational training to enhance their employability.

#### 4.3 Programme Structure and Duration

- **Duration:** 6 months (flexible completion time up to 1 year).
- **Mode of Delivery:** Open and Distance Learning (ODL) with practical training sessions.
- **Credit Hours:** 16 credits

#### **Course Breakdown:**

Module	Topics Covered	Credits
<b>Basics of Gas Welding and Cutting</b>	Introduction to welding, gas welding equipment, safety precautions, oxy-acetylene techniques, gas cutting principles, and applications.	3
<b>Fundamentals of Arc Welding</b>	Arc welding processes, electricity in welding, metallic arc welding, defects, and inspection methods.	3
<b>Practical Training</b>	Hands-on sessions in gas welding, gas cutting, and arc welding on mild steel and aluminium.	10

#### 4.4 Career Prospects

Graduates of the Certificate in Welding and Cutting programme can explore the following career opportunities:

- **Welding Technician:** Work in industries such as construction, shipbuilding, or automotive manufacturing.
- **Fabricator:** Engage in metal fabrication for structural or artistic purposes.
- **Cutting Operator:** Operate cutting machinery in industrial settings.
- **Self-Employment:** Start a small-scale welding business or offer freelance services.
- **Further Education:** Pursue advanced diplomas or certifications in welding technology.

The programme aligns with KKHSOU's mission to provide skill-based education that meets industry needs and empowers learners for sustainable livelihoods.

#### **4.5 Definition of Credit Hours**

As per UGC ODL Regulations 2020, the University follows the system of assigning 30 hours of study per credit of a course. Thus, following this norm, a 4-credit course constitutes a total of 120 hours of study. Out of the total credit hours, a minimum of 10 percent, i.e., minimum 12 hours of counselling per course are offered to learners at their respective study centres or through centralized online counselling.

#### **5. Learner Support Services (LSS)**

The learner support services available in the University would be extended to the learners of this Programme. All these support services would help the learners to imbibe the required knowledge and skills; to seek avenues in employment; to go for higher studies; and to know about the subject in an in depth manner. Learner support services include the following among others.

- a) **KKHSOU City Campus:** The KKHSOU City Campus at Guwahati organises training for coordinators, counsellors, and other functionaries. The City centre provides a venue for learners and academic counsellors to interact on a particular subject matter. Responsibility for Admission, distribution of SLMs and Examination also lies with City Campus. Online and face-to-face counselling for all learners of all semesters of all programmes are centrally organised from city campus.
- b) **Regional Centres:** The Regional centres of KKHSOU at Jorhat, Bongaigaon, Lakhimpur and Silchar provides training for coordinators, counsellors, and other functionaries. The centres provides a venue for learners and academic counsellors to interact about a particular subject matter. Responsibility for Admission, distribution of SLMs and Examination in select districts of upper Assam also lies with Regional Centres.
- c) **Study Centres:** Study centres are the backbone of an open and distance learning institution. On behalf of the university, the study centres cater to the various requirements of learners, viz. Admissions-related information, delivering Self Learning Materials, conducting counselling sessions, distributing assignments and evaluating them, conducting term-end exams, etc. The study centers throughout the state handle these affairs on behalf of the University.

- d) **Pre-enrollment Counselling:** In cooperation with study centres, the university provides pre-enrolment counselling for all the programs through online and offline modes. It provides basic knowledge of the programs, counselling sessions, etc. Moreover, programme specific pre-enrolment counselling is also organised.
- e) **Sikshartha Mitra:** A few employees of the University have been engaged as Sikshartha Mitra in order to provide better technical support and assistance to the candidates during online admission process.
- f) **Learners' Charter:** The University has brought out a Learners' Charter pronouncing the basic rights and responsibilities of its learners. In the Induction Programmes at the Study Centres, the learners are sensitized about this Charter.  
[https://kkhsou.ac.in/web/index\\_page\\_details.php?page=TWxXNXpxdHZ5eVIYYmFxnkI2SHI5Zz09&title=learners-charter](https://kkhsou.ac.in/web/index_page_details.php?page=TWxXNXpxdHZ5eVIYYmFxnkI2SHI5Zz09&title=learners-charter)
- g) **Handbook/SOP:** The University has brought out a Handbook for the Study Centres and a Standard Operating System (SOP) of Examination.  
[https://kkhsou.ac.in/web/index\\_page\\_details.php?page=b3JrcXVyMlpzRkVVT3BXaE02TVBQUT09](https://kkhsou.ac.in/web/index_page_details.php?page=b3JrcXVyMlpzRkVVT3BXaE02TVBQUT09)  
[https://kkhsou.ac.in/web/index\\_page\\_details.php?page=Nkp6OVk0NVdXT1BjVDJWZUVtN2ZDQT09&title=rules-and-regulation-and-sop](https://kkhsou.ac.in/web/index_page_details.php?page=Nkp6OVk0NVdXT1BjVDJWZUVtN2ZDQT09&title=rules-and-regulation-and-sop)
- h) **Audio CDs for Visually Impaired Learners:** The visually impaired learners are provided with free audio SLMs in CDs to overcome their difficulties of learning. The University has installed Braille printers for this category of special learners in the University SLM branch.
- i) **Face-to-face/Online Ticketing/Complaint System:** Learners' queries are attended in the face-to face mode and digital mode as well in a continuous way, through telephone, SMS and emails. There is a dedicated online portal through which the queries received automatically move to concerned department for solving the same. Once the problem is solved, the learner is informed by SMS and email.
- j) **Face-to-face and Walk-in Counselling:** Counseling classes are organized both face-to-face (on Sundays) and online (Weekdays) at the city study center of the University, located at the City Campus in Khanapara, Guwahati.
- k) **ICT Support:** ICT support is a major component of any ODL system of education. Some of the ICT-based support systems provided by the university, which can be availed by the learners of Certificate in Welding and Cutting Programme are listed below:

- **Website:** The University has developed a full-fledged official website [www.kkhsou.ac.in](http://www.kkhsou.ac.in) for learners and the general public. The website has a dedicated Learners' Corner that contains exhaustive information and links to useful resources which is accessible to the vast learner population. Furthermore, the Website links to social-networking sites like Facebook where learners, faculty members, and stakeholders can interact. Additionally, the site offers a tailored search by district or program. And most of the audio-visual programmes are accessible online through YouTube videos (web link: <https://www.youtube.com/@kkhsou> )
- **Community Radio Service:** Jnan Taranga (90.0 MHz) is the first Community Radio station in the North Eastern part of the country administered by the University. Community Radio, being a platform for the community for taking up community issues, is also a platform for broadcasting educational programmes. This includes debates, discussions, and talk shows.  
Links: <https://kkhsou.ac.in/web/jnan-taranga/index.html>
- **e-Bidya:** As part of its ongoing attempts to enhance student learning, the university has developed a Learning Management System (LMS) portal called e-Bidya which can be accessed via <https://www.lmskkhsou.in/web/>. The site allows learners to access e-resources 24 X 7, regardless of where they are in relation to the particular programme they are enrolled in. Learners can interact with experts in the discussion forum. Learners can experience the benefits of online learning through their mobile devices as well. The same facilities are being imparted for the Certificate in Welding and Cutting programme as well.
- **Open Access Journals Search Engine (OAJSE):** The OAJSE ([www.oajse.com](http://www.oajse.com)) can be used to browse and search 4,775 Open Access Journals from the rest of the World excluding India, 532 journals from India, and 32 Indian Open Access Indian Repositories. It provides all pertinent information about KKHSOU's central library, including access to electronic resources, the Online Public Access Catalogue (OPAC), and subscribed journals and databases. It also provides an email alert service (current awareness service) to learners and is linked with major social networks including Facebook and Twitter.

- **KKHSOU Mobile App:** The university has developed a mobile application "KKHSOU" that allows students to access the university website 24x7.
- **SMS Alert Facility:** The University has implemented an SMS alert system for learners which notify of university news, events, and learner-related information.
- **E-Mentoring Groups:** The e-mentoring system, which utilizes the Telegram App/WhatsApp, helps learners acquire all the characteristics of open and distance learners, so that they can continue their studies with self-confidence, self-esteem, morale, and a feeling of identity. It is the main objective of this initiative to help learners minimize personal difficulties and identify the obstacles they face due to the diverse needs and backgrounds they have. During this process, they are also guided to develop appropriate and suitable learning strategies for overcoming all these difficulties and problems.
- **E-mail:** Learners can also write emails to any officials/faculty members of the University. For this a general email ID: [info@kkhsou.in](mailto:info@kkhsou.in) has been created. Concerns raised through email to this email address are addressed by the University's relevant officials or faculty members. Apart from that, the email and phone numbers of all faculty members are available on the website and Information Brochure. Any learners can write directly to them as well.
- **Online Counselling:** The University's faculty conducts online counselling sessions through different online platform like Zoom, Google Meet, Cisco Webex and Facebook etc. in addition to regular counseling sessions in study centers. It provides direct interaction of learners with the regular faculty members of the University which creates a greater sense of inclusion and reduces feelings of isolation by offering personal care and guidance to all learners.
- **KKHSOU in Social Media:** KKHSOU has incorporated social media sites like Facebook pages, Whatsapp group, Twitter Account (<https://twitter.com/KKHSOU1?s=09>) that enables sharing and interaction with the students' community. Official Facebook Group of KKHSOU can be reached at <https://www.facebook.com/groups/272636986264210/>

## 6. PROCEDURE FOR ADMISSION, CURRICULUM TRANSACTION AND EVALUATION

### 6.1 Procedure for Admission

- i. Minimum Qualification:** The eligibility criteria for the Certificate in Welding and Cutting programme to be offered by KKHSOU is: 10+2
- ii. Online Admission:** Admission to the Certificate in Welding and Cutting programme would be offered by KKHSOU through online in the University website: [www.kkhsou.ac.in](http://www.kkhsou.ac.in). A prospective learner may take admission as per his/her choice in KKHSOU City Study Centre, Khanapara. A learner is to submit all relevant documents for admission through the online admission portal. The course fee is to be paid through credit card/ debit card/ net banking or UPI- Bharat QR, BHIM, PhonePe, GPay, Paytm, WhatsApp and other UPI. After admission is done, a unique Registration / Enrollment Number is automatically generated which will have to be used for future communications with the University. The newly admitted learners will receive the SLMs through the study centre and in certain cases SLMs may be sent to the learners' home address also.
- i. Refusal/Cancellation of Admission:** At the time of admission, the candidate must submit a declaration that he/she is not pursuing more than two degree programmes under KKHSOU/any other recognised University or Institution simultaneously. If any false declaration is detected at any stage, his/her admission/mark sheets/ certificates may be cancelled by the University.
- ii. Pursuing Two Academic Programmes Simultaneously:** As per UGC guidelines dated April 2022, a learner can pursue two academic programmes simultaneously, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or up to two ODL/Online programmes.
- iii. Fee Waiver for Differently Able Persons (DIVYANGJAN):** The fee waiver will be applicable for differently able learners in all semesters of the programme where he/she has enrolled. Such learners must submit 'Form no. IV' issued by the Social Welfare Department or Disability and a copy of the Certificate issued by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India. The forms/certificates of differently able learners which are verified by the Social Welfare Department, Govt. of Assam will be allowed the fee waiver for the eligible learners of this Certificate in Welding and Cutting Programme also.
- vii. Economically Weaker Section (EWS):** The learners applying for admissions in EWS category shall submit EWS documents as per the latest Govt. of Assam guidelines.

viii. **Fee Structure:** The fee structure of the Certificate in Welding and Cutting programme would have a break-up across semesters of the programmes. The fee is inclusive of Enrollment fees, Course fee, Examination fee, Exam centre fee and Mark-sheet fee. Currently the fee charged for one semester of this Certificate in Welding and Cutting programme is Rs 5000

## 6.2 Curriculum Transaction

- i. **Activity Planner:** There will be an activity planner, which guides the overall academic activities in the Certificate in Welding and Cutting programme. This will be released prior to the university's admission schedule. The CIQA office as per UGC guidelines and the office of the Academic Dean would upload the Academic Plan and month wise Academic Calendar. This will enable learners to plan their studies and activities accordingly.
- ii. **Self-learning Materials (SLMs):** SLMs are designed in such a way that learners can easily follow them. With the help of subject experts, SLMs are prepared with relevant and up to date information and facts.
- iii. **Multimedia Materials:** Apart from printed SLM, the university provides audio-visual learning materials related to course content.
- iv. **Induction and Counselling Sessions:** Induction sessions are conducted by university officials and faculty together. Counselling sessions are conducted by the Study Centres. Normally all counselling sessions are scheduled on Sunday. A face-to-face interaction between the learners and the counsellor takes place during the counselling session. This enables learners to clear their doubts with regard to the various courses provided to them. Apart from that, from time to time, online counselling sessions will be provided by the faculties of the University for this Certificate in Welding and Cutting Programmes.
- v. **Web-based tools:** The University also provide Web Enabled Academic Support Portal through e-Bidya, the Learning management system of KKHSOU available at <https://www.lmskkhsou.in/web/> to access the course materials and other learning resources.

## 6.3 Evaluation

For this Certificate in Welding and Cutting Programme the general guidelines of the University will be followed. Vide a resolution of the 33rd Meeting of the Academic Council and the subsequent approval of the Board of Management and as per UGC regulation (04-09-2020)

Clause 15, KKHSOU has decided that the Total Marks for Internal (Formative) Assessment will be 30%, and that for Summative Assessment will be maximum 70% i.e. 30 marks and 70 marks out of Total 100 marks. The University has adopted Letter Grades and Grade Points as per UGC Curriculum and Credit Framework for UG Programs 2022. The summative assessment is conducted in those examination centres where the UGC recommended facilities are available. While setting the Question Papers and evaluating the Answer Sheets, the learning outcomes of the Programme and the Courses would be considered. Examination monitoring is an essential feature in conducting the examination processes. The University appoints Supervisory Officers, Examination Monitoring Officers and Examination Squads on a regular basis for smooth conduct of examinations. Some details of examination processes which would be applicable for this Certificate in Welding and Cutting Programme are presented below.

- a) **Continuous and Comprehensive Formative Assessment:** Continuous and comprehensive evaluation is an important component of the total assessment process in KKHSOU. There is provision for self-evaluation based on the Self Learning Materials. The University has decided to adopt a mechanism for continuous evaluation of the Learners through a mix of various flexible methods. Considering the practical limitations of the learners and the difficulty of administering, the University has adopted the formative assessment mechanism. The details can be seen here: [https://kkhsou.ac.in/web/storage/uploads/news/Apr\\_2024/Notice\\_FA-20240410080913.pdf](https://kkhsou.ac.in/web/storage/uploads/news/Apr_2024/Notice_FA-20240410080913.pdf)

### **Library Resources**

Library services are offered to the learners of KKHSOU through physical library facilities in its recognized study centres and also through the central library, set up by the University at its city campus. Reference books are suggested by the faculty of the respective Disciplines/Schools of the University and also by the SLM writers. The Central Library at KKHSOU has a sizeable repository of relevant reference books and textbooks relating to the Certificate in Welding and Cutting Programme. The central library KKHSOU is well-stocked with 19135 print books, 36 print journals on various disciplines and 8 Newspapers (as on 28-02-2023). The books available at the Central Library are quite helpful not only for the learners, but also for the faculty members, SLM contributors and the content editors as well.

Apart from the print resources, a good number of electronic resources comprising e-journals, online databases, gateway portal to e-journals are all made accessible to the learners. The learners are communicated once the subscriptions are made to the programme specific journals. The library is fully computerized with an ILS (Integrated Library System) and also equipped

with RFID (Radio-Frequency Identification Technology). All the learners of the University including the learners of the Certificate in Welding and Cutting Programme can access the webpage of the University library at their own time and convenience (<http://library.kkhsou.in/>). Moreover, the learners can take advantage of the facilities of the Digital Library (<http://dlkkhsou.inflibnet.ac.in/>). The digital library provides an online platform for collecting, preserving and disseminating the teaching, learning and intellectual output of the University to the global community including the KKHSOU learners. Beyond the physical boundary the library of KKHSOU has been maintained a web catalogue (<http://opac.kkhsou.ac.in/>) to facilitate the learners to browse library collection online.

The University has an OER Policy

([https://dlkkhsou.inflibnet.ac.in/bitstream/123456789/831/1/KKHSOU\\_OER%20Policy.pdf](https://dlkkhsou.inflibnet.ac.in/bitstream/123456789/831/1/KKHSOU_OER%20Policy.pdf)) which spells out the learning material released by the university in physical or digital format.

KKHSOU has signed Content Partner Agreement with National Digital Library of India to share its Digital Resources. The main objective of NDLI is to integrate several national and international digital libraries in one single web-portal. The learners community of KKHSOU can avail the services through a single-window (<https://ndl.iitkgp.ac.in/>).

The OAJSE ([www.oajse.com](http://www.oajse.com)) can be used to browse and search 4,775 Open Access Journals from the rest of the World excluding India, 532 journals from India, and 32 Indian Open Access Indian Repositories. It provides all pertinent information about KKHSOU's central library, including access to electronic resources, the Online Public Access Catalogue (OPAC), and subscribed journals and databases. It also provides an email alert service (current awareness service) to learners and is linked with major social networks including Facebook and Twitter. Online subscriptions of reputed journals and databases are regularly made. The learners would be communicated once the subscriptions are made to the programme specific journals.