

**Office of the Dean (Academic)**  
**Krishna Kanta Handiqui State Open University**  
**Head Office: Patgaon :: Rani :: Guwahati – 17**  
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Ref No: KKHSOU/DeanAcad/Project/Dissertation/2025/01

Dated: 22-9-2025

**Notification on guideline for Preparation and Evaluation of Project/ Dissertation  
for the 4<sup>th</sup> semester PG Programme**

The learners who are in the 4<sup>th</sup> semester of their PG programme are requested to go through the following procedure for preparation and submission of their project/ dissertation as a part of their academic requirement.

**1. Guidelines for Project/Dissertation**

- Learners shall prepare a project or dissertation work strictly in accordance with the guidelines of their respective programmes. The dissertation guidelines are available in the learner's corner of the University website.
- Learners shall select their respective project or dissertation guides in consultation with the coordinator of their respective study centres.
- The Learners shall submit a project or dissertation with a page limit of 40-60 pages.

**2. Undertaking by Learners**

- Each learner shall submit an undertaking declaring that the work presented in the project or dissertation is original and not copied from any other source.
- In the event of the undertaking being found to be false, the learner concerned shall bear sole responsibility.
- The University shall provide the prescribed format of the undertaking.

**3. Plagiarism Report**

- Learners are required to submit a plagiarism report along with the project or dissertation signed by the guide, which may be generated through any plagiarism detection software. Some of the plagiarism software are listed below.
- This report of the plagiarism check is to be downloaded and a duly signed copy of the report is required to be attached with the project or dissertation.
- As per the UGC regulations, the Project/ Dissertation must be having a Similarity Index less than 10% when checked via any of the Plagiarism Detection Software as listed in this guideline.

**4. Submission of Reports**

- The project or dissertation must be submitted to the respective Study Centres within the deadlines specified by the University for necessary verification. A bound copy of the completed and verified report in all aspects will have to be submitted on the day of the *viva-voce*.
- Learners who could not pass in the previous years will have to resubmit the project or dissertation reports as per the new guidelines.

**5. Viva-Voce and Evaluation**

- The viva-voce and evaluation process of the project or dissertation will be conducted by the designated examination centres, to be notified in due course of time, as per the published schedule.

**6. Submission of Marks and Reports**

- The designated examination centres shall forward the statement of marks awarded, along with hard copies of the project or dissertation reports, to the University within the stipulated time.

**The last date of submission of the Project/Dissertation for the current academic session is October 24, 2025**

  
Dean (Academic)  
KKHSOU

Copy to:

- 1) Secretary (i/c) to Vice Chancellor for information and necessary action.
- 2) PS to Registrar for information.
- 3) Controller of Examination.
- 4) Directors of School of Studies.
- 5) System Analyst with a request to upload on the University website.

**Format of undertaking for plagiarism check to be submitted along with the  
project/dissertation report**

**UNDERTAKING**

I, ....., do hereby declare that the project/dissertation report submitted by me is the outcome of my original work carried out under the supervision of ..... I further declare that no part of this report has been copied from any other source. All resources referred to in the preparation of this report have been duly acknowledged and cited.

I am also attaching the plagiarism report for the project/dissertation, which shows a similarity index of ... %.

In the event of this undertaking being found false, I shall be solely responsible for any consequences arising therefrom.

**Name:**

**Signature:**

**Enrolment Number:**

**Date:**

**List of software's for plagiarism check**

<b>LIST OF PAID SOFTWARE</b>		
Sl No	Software Name	Link
1	Grammarly	<a href="https://www.grammarly.com/">https://www.grammarly.com/</a>
2	Turnitin	<a href="https://www.turnitin.com/">https://www.turnitin.com/</a>
3	DrillBit	<a href="https://www.drillbitplagiarism.com/">https://www.drillbitplagiarism.com/</a>
<b>LIST OF FREE SOFTWARE</b>		
Sl No	Software Name	Link
1	Paperpass	<a href="https://www.paperpass.Net/">https://www.paperpass.Net/</a>
2	Plagiarism-detector	<a href="https://www.plagiarism-detector.com/">https://www.plagiarism-detector.com/</a>
3	Papersowl	<a href="https://www.papersowl.com/free-plagiarism-checker">https://www.papersowl.com/free-plagiarism-checker</a>