



Krishna Kanta Handiqui State Open University

Patgaon, Rani Gate, Guwahati-781017
Advertisement No: KKHSOU/Advt./2018/35

Advertisement

Krishna Kanta Handiqui State Open University, Guwahati invites sealed quotations for the following works from authorized firms/parties for programme- “Foundation Day of Krishna Kanta Handiqui State Open University” to be organized by KKHSOU on 11th December, 2018 at India Club, Dibrugarh. They may quote their best rate (inclusive all taxes) in the specified format given below. The quotation addressed to “The Registrar, KKHSOU, Patgaon, Rani, Guwahati – 781017” should reach the University office on or before 5th December, 2018.

Date: 20/11/2018

Sd/-
Registrar

✂.....

To,
The Registrar
Krishna Kanta Handiqui State Open University
Patgaon, Rani Gate, Guwahati – 17

Sub: Rates for Temporary Making gate, stage decoration and food arrangement.

Sir,

With reference to above, I would like to offer my best rate for the following items -

Part A:

Sl no	Description	Qty.	Rate to be offered (inclusive of all taxes)
1	Stage decoration with backdrop (with design of the backdrop minimum 12 x 8 Feet), seating arrangement with 2 centre table (for 5 persons), podium etc.		
2	Temporary Making of Welcome Gate 12' height with wooden structure, thermocol cutting designing and pasting with color as per design	01 nos	
3	Good quality plastic chair for auditorium	300 nos	
4	Flower decoration of the stage area and area for offering floral tribute		
5	Arrangement of sound system and light		
6	Arrangement of small food distribution area		
7	Carpeting (Red) in the stage and black masking of side area		
8	Ambience creating with flag with University logo	50 nos	

Part B:

Sl no	Description	Qty.	Rate to be offered (inclusive of all taxes)
1	High Tea with service	25 nos.	
2.	Snacks (1 Sweet, 2 Salty) in box packing with service	650 pkt.	

3.	Milk Tea (sugar extra) with service	650 cups	
4.	Drinking water supply with dispensers	2 nos.	
5.	Big size dustbin arrangement in food distribution area	5 nos.	
5.	Drinking Water 500 ml. Bottle (Bislery/Bailley or equivalent quality)	2 case	

- Above rate should be inclusive of all transportation, labor charge, artist remuneration etc.

Date:

Signature:

Name of the vendor:

Address:

Contact No:

E-mail: