

Office of the Dean (Study Centre)  
Krishna Kanta Handiqui State Open University  
Resham Nagar :: Khanapara :: Guwahati -22

Ref: KKHSOU/ Dean (S.C)/ Misc./02/2020/06

05 July 2021

To.

The Centres in-Charge  
All KKHSOU Study Centres

Sub: Tenure of the Coordinators

- Ref: (i) This University's notification No. KKHSOU/Study Centre Matter/31/2012/53 dated: 03-12-2017 (copy enclosed)  
(ii) This University's Letter No. KKHSOU/Dean (S.C.) Misc./02/2020/4 dated: 28-07-2020 (copy enclosed)  
(iii) This University's Letter No. KKHSOU/Dean (S.C.) Misc./02/2020/5 dated: 21-11-2020 (copy enclosed)

Sir/Madam,

In inviting a reference to the above, I am directed to inform you once again that as per Clause No.(3) a. (Chapter Viii) of the first statute of Krishna Kanta Handiqui State Open University, the engagement of the Coordinators of the Study Centres of the University is initially be for a period of 2 (two) years which may be renewed at the discretion of the University authorities. On the basis of it and in pursuant to the Resolution No. BM/39/11(c)/2017 taken in the 39<sup>th</sup> meeting of the Board of Management of the University held on 22-09-2017 and subsequent approval of the Vice-Chancellor on 21-11-2017 it was decided that the term of the Coordinators may be extended for another period of 2 (two) years only on the basis of satisfactory services to be assessed by the University. Subsequently a notification was issued earlier.

However, it has come to the notice of the University that in spite of our repeated request, the Coordinators of a few Study Centres are holding their offices for more than the specified period. This may be considered as a violation of the rule framed in the first statutes of Krishna Kanta Handiqui State Open University.

In view of the above, you are requested to kindly appoint a new Coordinator, if the Coordinator of your Study Centre crosses the limit of the tenure of his/her Coordinatorship.

This matter may kindly be treated as urgent.

Thanking you!

Yours sincerely

  
(Dibyajyoti Mahanta)  
Dean (Study Centre)

Copy to:-

1. P.S. to the Vice-Chancellor, KKHSOU
2. P.S. to the Registrar, KKHSOU

  
(Dibyajyoti Mahanta)  
Dean (Study Centre)

28 July, 2020

Ref.: KKHSOU/Dean (S.C.)/Misc./02/2020/04

To,

Centres-in Charge  
All KKHSOU Study Centres

Sub.: Tenure of Coordinator of KKHSOU Study Centres

Sir /Madam,

In reference to the subject cited above, I am directed to request you to kindly provide the following information in the given format through e-mail at an early date to the undersigned.

**Required Information**

Name of the Study Centre	Name of the existing Coordinator	Date of his/her joining as Coordinator	Total period of his/her service as Coordinator

Please send it to the below mentioned e-mail id-

[birinchiborah1970@gmail.com](mailto:birinchiborah1970@gmail.com)

The matter may kindly be treated as urgent. An earlier notice related to this is attached herewith for your reference.

It is issued with the approval of Vice Chancellor.

Thanking you!

Yours sincerely

  
Dean (Study Centre)

Copy to:

Secretary to Vice-Chancellor, KKHSOU

(5)

Office of the Dean (Study Centre)  
Krishna Kanta Handiqui State Open University  
Resham Nagar :: Khanapara :: Guwahati -22

Ref. No. KKHSOU/Dean (S.C.)/Misc./02/2020/05

Date: 21-11-2020

To,  
The Centres in - charge  
All KKHSOU Study Centres

Sub.: Tenure of Coordinator of KKHSOU Study Centres  
Ref.: KKHSOU/Dean (S.C.)/Misc./02/2020/4

Sir/Madam,

In continuation of the letter under reference and in reference to the subject cited above, I am directed to inform you that as per the existing rule of the University, the tenure of a Coordinator is fixed for **2 years subject to extension of another 2 years** based on satisfactory performance to be assessed by the University.

It is noticed by the University that contrary to the existing rule, a notable number of Coordinators are holding their coordinatorship for a long time.

In view of the above, you are requested to kindly provide the following information in the given format through e-mail at an early date to the undersigned.

**Required Information**

Name of the Study Centre	Name of the existing Coordinator	Date of his/her joining as Coordinator	Total period of of his/her service as Coordinator

Please send it to the following e-mail id :

[birinchiborah1970@gmail.com](mailto:birinchiborah1970@gmail.com)

In addition, you are requested to kindly nominate a new Coordinator in place of the present if his/her tenure exceeds the aforementioned time limit. Kindly send your proposal of appointment of the new Coordinator to the undersigned for due approval at an early date.

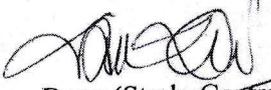
The matter may kindly be treated as urgent.

The copy of the letter under reference and an earlier notice related to the matter are attached herewith for your kind reference.

It is issued with the approval of the Vice-Chancellor.

Thanking you!

Yours sincerely

  
Dean (Study Centre)

Copy to:

The Secretary to the Vice-Chancellor





**Krishna Kanta Handiqui State Open University**  
**GUWAHATI**

*Dr. Arupjyoti Choudhury*  
*Registrar (i/c)*

Head Office: Patgaon, Rani, Guwahati - 781017, Assam, India  
City Office: Housefed Complex, Last Gate, Dispur, Guwahati - 781006, Assam, India

*Ref. No. KKHSOU/Study Centre Matter/31/2012/53*

*Date: 03-12-17*

**NOTIFICATION**

In pursuance with the decision of the 39<sup>th</sup> meeting of the Board of Management held on 22.09.2017 vide Resolution no. BM/39/11(c)/2017 and subsequent approval of the Vice Chancellor dated 21.11.2017, it is for information that the term of the Coordinator of the Study Centres is fixed for 2 (two) years which may be renewed for the next term only subject to satisfactory performances to be assessed by the University.

*Arupjyoti Choudhury*  
Registrar i/c

*Copy to:*

- 1. Dean (Academic)*
- 2. Dean (Study Centre)*
- 3. Finance Officer*
- 4. Secretary to Vice Chancellor*
- 5. Centre-in-charge, all Study Centres, KKHSOU*

*Arupjyoti Choudhury*  
Registrar i/c