



Krishna Kanta Handiqui State Open University  
NH 37, Resham Nagar, Khanapara, Guwahati-781022  
Advertisement No: KKHSOU/Advt./2024/74  
File No: KKHSOU/Various Equipments/113/2008/PT./364

**Notice inviting Tender**

Krishna Kanta Handiqui State Open University, Guwahati invites quotations from Authorised Dealers/Vendors/Suppliers for repairing of the HP Laserjet 600 M602 printer and Canon LBP 3500 Printer. They may quote their best rate (inclusive all taxes) in the specified format given below. The quotation should reach to the undersigned on or before 04/03/2024. The date of opening the tender will be intimated later on. The Party may visit the University premises for first hand information of the items before submission of the quotation.

Date: 12.02.2024

Sd/-  
Registrar

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To

The Registrar

Krishna Kanta Handiqui State Open University, NH 37, Resham Nagar, Khanapara, Guwahati – 22

Sub: Rates for following item

Sir,

With reference to above, I would like to offer my best rate for the following item –

Sl. No.	Item	Quantity	Unit Rate for Repairing	Rates to be Offered (Inclusive all taxes)
1.	HP Laserjet 600 M602 printer	1		
2.	Canon LBP 3500 Printer	1		

Signature:

Name of the vendor:

Address:

Contact No:

E-mail:

**Terms and Conditions :-**

1. Please mention the enquiry no. & date on the top of the envelope.
2. Please submit copy of your Income Tax Number and copies of PAN with your offer.
3. Copy of firm registration certificate/license of manufacturer/dealership certificate.
4. GST registration certificate
5. Income tax return document
6. Cancellation of Tender – Not withstanding anything specified in this tender document, Purchaser/Institute in his sole discretion, unconditionally and without assigning any reasons, reserves the rights :
  - a) To accept OR reject lowest tender or any other tender or all the tenders
  - b) To accept any tender in full or in part
  - c) To reject the tender offer not confirming to the tenders terms
  - d) To give purchase preference to Public Sector Undertakings whenever applicable as per Govt. Policy/Guidelines.