

NOTIFICATION**INTERNAL (FORMATIVE) ASSESSMENT FOR NEWLY ADMITTED LEARNERS FROM
2020-2021 BATCH****Modus Operandi**

- I) As per UGC regulation (04-09-2020) Clause 15, KKHSOU has decided in the 38th Academic Council Meeting that the Total Marks for Internal (Formative) Assessment will be 30%, and that for Summative Assessment will be maximum 70% i.e. 30 marks and 70 marks out of Total 100 marks (Or 15 and 35 marks out of total marks 50).
- II) Considering the practical limitations of the learners, the Internal Evaluation Marking will be as follows:
- MCQ/Written test/Quiz etc. (Continuous evaluation during Personal Contact Programmes) = 10 marks
 - Attendance/Participation in the Personal Contact Programmes (in the line of UGC new directives) = 5 marks (Max)
 - Viva/Workshop/HA submission (at study centre) = 10 Marks
 - Timely submission of Assignment etc. as mentioned in (c) above = 2 marks (Submission after due time = 1 mark; Non-submission =0 mark).
 - Participation in Extension activities (Environment related/workshop etc.) = 3 marks.
- III) MCQ tests and Assignments will be as follows:
- There will be four tests based on MCQs to be administered, through Online mode course-wise using University App as per the following schedule, by the concerned faculty members of the concerned discipline.

Test	Date	Coverage	Mark	No of questions
1	28-02-2021	Unit 1-3	5	10
2	07-03-2021	Unit 4-6	5	10
3	14-03-2021	Unit 7-9	5	10
4	28-03-2021	Unit 10-12	5	10

Out of the above, only the Best Two Marks will be considered. (Total 10 marks)

Detail Online exam timing is given in a separate sheet. Coverage is tentative and will be notified by the concerned faculty if there is any change.

- B) For the learners who could not attend the online tests as stated in (A) above, there will be provision for **special written test** in the month of April (before term-end examination). The written test in pen-and-paper mode will be administered at the concerned study centre.
- C) **Assignments** for total 13 marks will be administered course-wise comprising three assignments (5 marks + 5 marks + 3 marks) by the concerned discipline asking the learners to submit hard copies to the concerned study centre. Out of the three assignments, one will be closed-ended assignment directly from the course or SLM (5marks), one will be open-ended assignment i.e. analytical/opinion/view etc. to be answered by the learner based on the course (5 marks), the third one will be on Environmental/Community work (3 marks) related to issues/topics which will be activity based, as mentioned above at II (e). The last date for receipt of the assignment will be 25-03-2021.
- D) Concerned study centres will arrange Personal Contact Programmes (Online or Offline) and the learners need to attend the same, as per UGC Guidelines. The learner will be awarded marks **by the concerned study centres** accordingly as per the breakup given at (II) (b) (c),(d) and (e) above, which will be for **total 20 marks**. There will also be provision for Workshop/Viva in lieu of HA, if required or if any study centre finds it to be more productive and beneficial to the learners, which will be arranged by the concerned study centres and will submit the marks after assessments and also a report in this regard will be submitted by the concerned coordinators.

Controller of Examinations
KKHSOU