



Krishna Kanta Handiqui State Open University

Patgaon, Rani Gate, Guwahati-781017

Advertisement

Applications are invited from interested candidates for the following posts on purely contractual basis under two projects of the University within 7 days from the date of the publication of the advertisement. The details are as follows –

1. **Name of the Project** : UNICEF-Media-Legislature

Name of the Post : Technical Consultant (Public Policy)

Number of Post : 1

Major tasks to be accomplished:

1. Analyse information provided, and develop content in the form of briefing notes, factsheets, policy briefs, ppts, infographics, etc.
2. Support in development of high-quality knowledge products to sensitize influencers/ stakeholders including media, legislators, and civil society.
3. Work closely with design and printing agencies to finalize the products for dissemination.
4. Support with logistics during advocacy initiatives and events.
5. Ensure quality documentation of advocacy events/initiatives by working with the rapporteur, photographer and translator. Provide both detailed and summary versions of the report.
6. Support the programme with relationship-management (working with legislators and media).

Duty Station: Guwahati, Assam

Supervisor: Programme Lead, KKHSOU

Official Travel: Yes

Estimated duration of contract (Part time/ Full time): 15 February 2020 – 31 December 2020, Full Time

Qualification

- An advanced university degree in public affairs, political science, social work, journalism, mass communication or other related field.
- Between 3 to 5 years of progressively responsible professional experience in media/external relations, content development and/or development sector, preferably in an international organization is required.
- Experience in social media, campaigning, and public advocacy
- Demonstrated experience of working with media will be an asset.
- Familiarity with development issues, policies and programming, including Government flagship programmes in essential
- Experience of working with stakeholders at all levels including policy makers, district administration, civil society and academics
- Demonstrated experience in Computer Literacy and working knowledge of Microsoft Office essential.
- Skills in basic photography and design will be an added advantage.

- Ability to work collaboratively with diverse partners and ability to work in multicultural environment.
- Fluency in English is required. Knowledge of Assamese will be considered an asset.

Salary

- Negotiable

Application to be sent: Registrar

Krishna Kanta Handiqui State Open University
Patgaon, Rani, Guwahati- 781017, Assam, India
or,
email: registrar@kksou.in

2. **Name of the Project** : UNICEF-Young -People

Name of the Post : Technical Consultant (Young People Engagement)

Number of Post : 2

Major tasks to be accomplished:

1. Under the overall supervision of the Programme Lead, KKHSOU, the Technical Consultant will support in increasing the cohort of Young Reporters to cover 3,500 young people from the following districts:
 - a. Kamrup (rural),
 - b. Dibrugarh (tea district),
 - c. Tinsukia (tea district),
 - d. Sivasagar (tea district),
 - e. Majuli (riverine island),
 - f. Kokrajahar (Bodo),
 - g. Nalbari
 - h. Dhubri (aspirational district),
 - i. Goalpara (aspirational district), and
 - j. Baksa (aspirational district).
2. Ensure publication of 22 issues of digital Mukta Akash, 40 issues of printed Mukta Akash and 20 wallpapers at the block level, on issues related to adolescents, namely:
 - a. Child Protection: child marriage, child labour, sexual abuse and exploitation
 - b. Health: HIV prevention, teenage pregnancy, reproductive health, risks of pregnancy, institutional delivery, breastfeeding
 - c. Education: quality learning outcomes, access to secondary schools
 - d. WASH: menstrual hygiene
 - e. Nutrition: anaemia, WIFS
 - f. DRR: community resilience, environmental and economic shocks
3. Strengthen engagement with Bal Sansads in 100 Tea Garden Schools in Dibrugarh (Reaching approx. 14000 children) by holding 4 orientation meetings.
4. Lead the organization of 3 state-level capacity building meetings in Guwahati with facilitators/coordinators and young reporters, as guided by the Programme Lead.
5. Ensure close coordination with NGO/CSO partners in the field, to ensure successful implementation of the Young Reporters Programme.
6. Monitor SBBC training workshops and initiatives in tea garden programming districts.
7. Provide technical support to DC's cell in Dibrugarh, Sivasagar and Tinsukia on SBCC planning.
8. Undertake monitoring of the programme, and provide weekly reports to KKHSOU Lead and UNICEF.

Duty Station: Guwahati, Assam

Supervisor: Programme Lead, KKHSOU

Official Travel: Yes

Estimated duration of contract (Part time/ Full time): 15 February 2020 – 31 December 2020, Full Time

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Krishna Kanta Handiqui State Open University
Patgaon, Rani, Guwahati- 781017, Assam, India

or,

email: registrar@kksou.in

Date: 05.02.2020

Sd/-
Registrar