

Office of the Registrar
Krishna Kanta Handiqui State Open University
Patgaon :: Rani Gate :: Guwahati -17

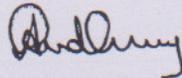
Ref: KKHSOU/Finance/43/2008/75

Dated 25 March, 2019

Notification

It is for general information of all concerned that the University is going to introduce online payment through State Bank of India EMPE payment system with effect from 1st April, 2019. In this regard, all the stakeholders the university are requested to provide the Bank details in the Mandate Form as enclosed within 7 days from issue of this notification for implementation of the said payment system.

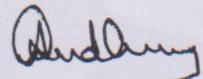
This is issued with the approval of the Vice Chancellor.


(Arupjyoti Choudhury)
Registrar

Copy to:

1. Secretary to the Vice Chancellor
2. Dean (Academic)
3. Dean (Study Centre)
4. Director, CIQA
5. Controller of Examinations
6. Finance Officer
7. Honorary Director, BKRI
8. System Analyst – with a request to upload the notification to University website.
9. Assistant Regional Director, Jorhat
10. Co-ordinators, all Study Centres, KKHSOU

} With a request to circulate amongst the employees of their respective branch


(Arupjyoti Choudhury)
Registrar

MANDATE FORM

FOR ELECTRONIC TRANSFER / CLEARING FOR RECEIVING PAYMENTS

A. DETAILS OF ACCOUNT HOLDER :-

NAME OF THE PARTY / SUPPLIER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER / FAX	
GST NUMER	
PAN	
E-MAIL ID	

B. BANK ACCOUNT DETAILS :-

NAME OF BANK ACCOUNT	
ACCOUNT NUMBER	
TYPE OF BANK ACCOUNT (SB / CURRENT / CASH CREDIT)	
BANK NAME	
BRANCH NAME	
BRANCH CODE	
IFSC CODE	
MICR CODE OF BANK	

I hereby declare that the particulars given above are correct and complete.

Note : A cancelled cheque or photocopy of the cheque duly authenticated by the account holder must accompany with the Mandate form.

Signature & Seal of the Party

Date :